



**PADMABHUSHAN VASANTDADA PATIL PRATISHTHAN'S
COLLEGE OF ENGINEERING**

TRUST REGD. NO. F. 6736 (MUMBAI)

NBA ACCREDITED COURSES : (During 15.03.2012 to 14.03.2015) COMP. ENGG./ ELEX. ENGG./ EXTC. ENGG./ I.T.
(F.No 28-110 / 2010 - NBA Dated 02/04/2012)

IQAC Minutes of Meeting -2

Date:18/08/2017

Meeting Information			
Objective:	Review of International Conference, Organisation of STTPs and IVs		
Date:	18/08/2017	Location:	Board Room
Time:	4.00PM	Meeting Type:	IQAC
Called By:	The Principal	Facilitator:	The Principal
Timekeeper:	Ms.Megha Bhise	Note Taker:	Ms.Megha Bhise
Submitted by:	Mr.Vijay Salke	Approved by:	Management
Attendees:	Chair Person:- Dr.Alam N.Shaikh(Principal) Co-ordinator IQAC:- Prof. Vijay Salke Teaching Faculties:- <ol style="list-style-type: none">1. Dr.Prashant Sonare .2. Dr.Mahavir Devmane3. Dr.Namdeo More4. Prof. Rajesh Morey5. Prof. Prachi Godbole .6. Prof. Nilima Zade7. Prof.Supriya Chaudhary8. Prof.A.Y.Shete9. Prof.Nilesh Nagrale10. Prof.Sailakshmi Parvathi Administrative Officers:- <ol style="list-style-type: none">1. Mr.Shailesh Mokashi2. Mr.Varun Desai3. Mr.Maruti Shitole4. Ms.Sheetal Kamble Alumni Member:- <ol style="list-style-type: none">1. Mr.Neil Sawant Students Members:- <ol style="list-style-type: none">1. Mr.Vijay Rajak2. Mr.Himmatkumar Purohit		
Agenda Items			
1	Review of International Conference		
2	Organization of STTPs		
3	Organization of IVs		
4	Academic calendar for the academic year to be followed		
5	Quality enhancement of the academics and research activities		
6	Preparatory measure for NAAC Accreditation		



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Discussion

- The function and role of IQAC in upgrading the quality of the academic and research programmes is emphasized.
- Review of the International Conference work is suggested.
- Reviewed the reports of various committees of the college for setting the benchmarks for academics, administrative, research and distinct activities in the college.
- Bridge course on mathematics for the DSE students to enhance mathematical skills.
- Extra classes are held every Saturday for 1st year and DSE
- Special remedial class work is planned.
- It is suggested to conduct the one day Industrial visit for all classes within the Mumbai.
- It is strictly suggested to organize the Short Term Training Programs for Teaching and NonTeaching Faculties at the end of the semester.
- IQAC ensures transparency in evaluation procedure for both theory and lab exams
- IQAC ensures that Academic Calendar, Class & Examination Schedules, Syllabus etc are catered to all students in time
- It is decided to follow Several healthy practices by the faculty to make the Teaching Learning process effective. In addition with traditional chalk and board, LCD projectors are suggested. It is also decided to make each classroom as a Smart Class.
- It is also discussed to encourage the students to participate in workshops, taking them for regular industrial visits, excursions, and to local places related to their subjects and syllabi. (Creativity in Teaching)
- It is also decided to use Simulation software tools to make effective teaching. (Creativity in Teaching)
- It is suggested to conduct the Subject wise Online MCQ Test in the mid of the term.
- Research and Development should be well highlighted. There are many agencies that fund research projects (for eg. Science and Engineering Research board, Department of Science & Technology, AICTE, BARC, CSIR and UGC) and their help must be enlisted.
- The policies of the incentives for the faculty members those are getting the research awards International/National/State/University level.
- A proposal for IPR Patenting and Research Culture recommended through workshop.
- It is finalized by the team to conduct job fair and FUTURA Techno Career fest for the students with training and placement cell members.
- It is emphasized that education should be job-oriented, Entrepreneur and it should also meet the demands of students coming from lower income strata of society.
- It is decided that the entire faculty of the college should be divided into several groups which will work on individual criteria of the NAAC.
- The meeting ended with the National Anthem.

New Actions		Responsible	Due Date
1	International Conference Convener	The Principal	27/08/2017
2	Organization of STTPS	All HODs	25/08/2017
3	Organization of IVs	All HODs	25/08/2017
2	Course file preparation(DSE)	HODs	23/08/17



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3	Orientation Program(DSE)	HODs	Third week of August,17
5	Job Fair	T & P Officer	21/08/2017
6	Career Fair	T & P Officer	29/09/2017
7	IPR Patenting Workshop	The Principal	29/09/2017



Chair Person

Dr. Alam N. Shaikh

(Principal)

Principal

Padmabhushan Vasantdada Patil Pratishthan's
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